

Dharma Rain Zen Center

Board of Directors Meeting Minutes

April 10, 2025

Present: Sam Murphy (1), Lindsay Pour (2), , Kakumyo Lowe-Charde (A) Alice Chan (1), Jean Renso Bond(1), Alison Muchaku Dunfee (2), Choten Robinson (2)

Absent: Carrie Schultz (3), Zonnyo Riger (3)

Quorum: Met

Member Concerns: none

Committee Reports

Open Gate. Muchaku will be leaving, so need a new board rep. Kakumyo will ask Zonnyo.

Financial. For Q1 Revenue of \$134K is behind budget, but we just received \$50K Hemera grant funding which should put us back on track. Core revenue flat year to year. Expenses in line with budget. Cash up from the previous period.

Fidelity account is open, there have been some challenges connecting with our bank account.

Building and Grounds. Homeless camp at the edge of the property continues to be an issue. Also, working on a variety of small projects.

Agenda Items

Grants. Kakuon working on a \$30k grant. Kakumyo is ready to submit a \$1.6 MM proposal to Business Oregon, very competitive, but would fund the new building handily. Zonnyo finishing up PCEF proposal with multiple other Sanghas. Started discussion of how we might proceed on building construction depending on grants.

Strategic Planning Committee. Met 3 times, mostly high level. Planning survey in May and community involvement in June.

Sangha Forum. Lindsay will make a 10-min presentation of the function of the board and the strategic planning process.

Policy Review

- Check Writing – Edited. Board voted unanimously to approve.
- Planned Giving – Edited and passed unanimously.
- Accounting – Needs to be rewritten. Alice will lead; Sam will try to find a good example.

Action Items

- Kakumyo – Check with Zonnyo about becoming OG board rep.
- Sam – Look for accounting policy template
- Alice – draft accounting policy (after travel)

Adjourn 8:25

Upcoming Meetings

- May 15
- June 19
- July 19, summer retreat.

Submitted by Sam Murphy, Secretary