

# Dharma Rain Zen Center

## Board of Directors Meeting Minutes

### September 19, 2024

**Present:** Sam Murphy (3), Jean Renso Bond (3), Lindsay Pour (1), Carrie Schultz (2), Choten Robinson (1), Alison Muchaku Dunfee (2), Kakumyo Lowe-Charde (A), Alice Chan (3)

**Absent:** Zonnyo Riger (2)

**Quorum:** Met

**Member Concerns:** None

#### Committee Reports

Open Gate – Added DEI decision lens to all board agendas and decision-making process. Committee will ask other decision-making bodies at DRZC to adopt this lens as well. Board will suggest to Committee that they review our minutes to be comfortable we are including the lens in decisions.

Financial – nothing out of the ordinary. The month of August showed a loss of (\$15,000), which is mostly due to the timing of Frog Song tuition payments.

Health and Safety – First aid kits to be inventoried

Building and Grounds – We have been having some issues with houseless camps on the property. Kakumyo has been coordinating with the neighbors and police to keep things in check. Gardens and Orchard look great.

#### Agenda items

Follow up from Retreat - We will add discussion of the DEI decision lens at the Sangha Forum to make it clear this is a board supported process. Zonnyo has compiled a summary of our SWOT analysis as a base for our upcoming strategic planning process. Kakumyo has followed up with Shin'yu to communicate that we did adopt DGC policies and shared our thoughts about staff compensation.

Grants – We were not awarded either the Community Resilience of PCEF grants we hoped for to support the building of our new classroom. The process was much more competitive than expected. We are currently working on 4 grants of various sizes and timelines.

Classroom Building – Shortly we will be installing the geomat and then we will submit the conditional use permit. Construction will be paused pending funding.

Fundraising – The board unanimously agreed to keep the capital campaign fundraising more low-key until we receive enough grant funding to feasibly complete the classroom building. This delay in our timeline will be communicated at the Sangha Forum and to current campaign donors.

Sangha Forum – October 13

Primary topics will be

- DEI Decision Lens

- Fundraising, Grants and Classroom Building
- Strategic Plan
- Dharma Council Report

### **Action Items**

Renso – Communicate/Coordinate presenters at Sangha Forum

Renso and Muchaku – Communicate DEI Lens to broader decision-making groups

Muchaku – Talk to Open Gate about reviewing Board minutes at their meetings

Alice – Distribute contacts for capital campaign thank you notes

Submitted by Sam Murphy, Secretary