

# Dharma Rain Zen Center

## Board of Directors Meeting Minutes

### July 18, 2024

**Present:** Sam Murphy (3), Jean Renso Bond(3), Lindsay Pour (1), Zonnyo Riger (2), Kakumyo Lowe-Charde (A), Alison Muchaku Dunfee (2), Alice Chan (3)

**Absent:**, Carrie Schultz (2), Choten Robinson (1)

**Quorum:** Met

**Member Concerns:** Need better communication about some of our partners on site.

#### **Committee Reports**

**Open Gate.** No report

**Financial.** Revenue of \$292K YTD is well ahead of plan and last year's results. The majority of this is due to \$50K from the Hemera grant and after-hours childcare at Frog Song. Excluding those, we were still slightly ahead of plan. Expenses of \$263 were about \$30K higher than budgeted. Half of that was due to the after-hours childcare and the other half was a number of one-time items. Through June we posted net income of roughly \$30K, excluding the Hemera grant we had a loss of roughly \$20K. Cash remains strong at \$349K, including \$128K that is restricted for use in constructing the new building.

**Frog Song.** There is still some confusion around FS salaries. At the last meeting the board expressed support for Shin'yu's ideas about simplifying PTO and vacation accruals and agreed we could afford raises for staff. Kakumyo will follow up with Shinyu.

**Building and Grounds.** Nothing unusual, grounds are in good shape.

**Health and Safety.** No report

**Dharma Garden Quarterly Report.** No incidents to report. All background checks are complete. Working through appropriate training. Camp counselors will have checks and training done before camp.

#### **Agenda Items**

**Classroom Building/Grants/Fundraising/Planned Giving.** The recent capital campaign raised \$234K in cash and pledges, short of our goal of \$400k. Estimated total costs for construction are roughly \$900k over several years. We hope to bring in an additional \$100k from several sources. Kakumyo is planning another round of fundraising calls. We will submit another round of grant requests over the coming year.

A motion was made to spend an additional \$50K to complete our conditional use permit and to do a geotechnical survey this dry season as it requires heavy equipment on site. A majority voted Aye with one Nay.

**Summer Retreat.** Rescheduled for July 27 as several members had conflicts with the original date in August. The board had a discussion of topics for Renso to put on our agenda. The meeting will take place at Murphy's residence 2747 NE 23<sup>rd</sup> Ave in Portland.

### **Action Items**

Renso – Talk to Nancy about first aid kit refresh

Sam – Check in with Jyoshin in August about money market and bank accounts

Kakumyo – Talk to Shinyu about Frog Song, talk to additional potential donors

Zonnyo – write communication to Sangha to summarize fundraising and building plans

Zonnyo and Muchaku – brainstorm about partnerships that might improve our standing for a PCEF grant next year

Adjourn 8:40

Upcoming Meetings:

July 27 – retreat

August Break

September 19

October 17

Submitted by Sam Murphy, Secretary